CMI LEVEL 5 QUALIFICATIONS IN MANAGEMENT AND LEADERSHIP

QUALIFICATION FACTSHEET

5A30	CMI Level 5 Award in Management and Leadership	603/2390/5
5C30	CMI Level 5 Certificate in Management and Leadership	603/2391/7
5D30	CMI Level 5 Diploma in Management and Leadership	603/2392/9

» QUALIFICATION OBJECTIVE

These qualifications are aimed at practising or aspiring managers and leaders who are typically accountable to a senior manager or business owner. The primary role of a practising or aspiring manager and leader is to lead and manage individuals and teams to deliver aims and objectives in line with organisational strategy.

Role and responsibilities may also include but are not limited to developing teams and individuals, creating operational plans, planning and managing projects, managing change, managing finance, resources and identifying new approaches to business activities, managing quality and continuous improvement as well as managing the human resources function.

The qualifications have been designed for practising or aspiring managers in roles such as:

- Operations Manager
- Divisional Manager
- Departmental Manager
- Regional Manager
- Specialist Manager

» KEY DATES

These qualifications are regulated from 1st October 2017 and the operational start date in CMI Centres is 1st October 2017. The qualification review date is 31st August 2022.

» RULES OF COMBINATION

CMI Level 5 Award in Management and Leadership
Learners must complete at least one unit to a minimum of **40** TUT hours to achieve this qualification. There is a barred combination of units – learners taking 502 cannot select 503, 505 or 511, and learners taking 526 cannot select 501 or 502.

CMI Level 5 Certificate in Management and Leadership
Learners must complete any combination of units to a minimum of **121** TUT hours to achieve this qualification. There is a barred combination of units – learners taking 502 cannot select 503, 505 or 511, and learners taking 526 cannot select 501 or 502.

CMI Level 5 Diploma in Management and Leadership
Learners must complete a combination to a minimum of **370** TUT hours to achieve this qualification. There is a barred combination of units – learners taking 502 cannot select 503, 505 or 511, and learners taking 526 cannot select 501 or 502.

Unit No	Unit Title	GLH	TUT
Theme: Foundations for Excellence			
501	Principles of Management and Leadership in an Organisational Context	25	62
526	Principles of Leadership Practice	30	78
Theme: Developing Capabilities, Delivering Results, Driving Best Practice			
Interpersonal Excellence – Managing People and Developing Relationships			
502	Principles of Developing, Managing and Leading Individuals and Teams to Achieve Success	27	60
503	Principles of Managing and Leading Individuals and Teams to Achieve Success	25	50
504	Managing Performance	25	50
505	Forming Successful Teams	17	38
Organisational Performance – Delivering Results (Day to Day Activities)			
506	Managing Equality, Diversity and Inclusion	19	41
507	Principles of Delivering Coaching and Mentoring	19	48
508	Principles of Developing a Skilled and Talented Workforce	16	40
509	Managing Stakeholder Relationships	18	40
510	Managing Conflict	17	41

511	Principles of Recruiting, Selecting and Retaining Talent	21	46
512	Workforce Planning	16	38
513	Managing Projects to Achieve Results	24	51
514	Managing Change	19	43
515	Creating and Delivering Operational Plans	22	52
516	Planning, Procuring and Managing Resources	24	55
517	Principles of Innovation	23	46
518	Managing Risk	23	53
519	Managing Quality and Continuous Improvement	22	56
520	Managing Finance	22	56
521	Using Data and Information for Decision Making	26	50
522	Managing the Customer Experience	22	49
523	Principles of Marketing Products and Services	23	55
524	Conducting a Management Project	30	96
Personal Effectiveness – Managing Self			
525	Using Reflective Practice to Inform Personal and Professional Development	16	44